



Summer Internship Introduction Form

Please print clearly or type your answers.

Full Name _____

Home Address _____

Date of Birth _____

Cell Phone _____

Email Address _____

School Currently Attending & Grade Level _____

If in high school, name of college or university you are applying to:

What languages do you speak? _____

How many hours per week are you available? _____

Please circle "Yes" or "No" and initial on the line where indicated:

- | | | | |
|---|-----|----|-------|
| 1. I am a current resident of San Diego, California. | Yes | No | _____ |
| 2. I am a US citizen or legal permanent resident. | Yes | No | _____ |
| 3. I acknowledge that this is an in-person internship | Yes | No | _____ |
| 4. My essay submission is my own original work. | Yes | No | _____ |
| 5. I have read and followed all Application instructions. | Yes | No | _____ |

I attest that all the information I am providing is accurate and complete. I agree that my original essay, application and submissions become the property of the Asian Pacific American Coalition. I legally waive all rights to my internship application, submissions, quote and video testimonial.

Signature _____

Date _____



Summer Internship Application

The Asian Pacific American Coalition (APAC) is a community-based, non-partisan, non-profit 501(c)(3) corporation whose mission is to cultivate civic engagement to forward the voices of San Diego's Asian Pacific American community. The purpose of the APAC summer internship program is to help train and educate future community, political, and government leaders.

Eligibility

1. Each applicant should be in good academic standing and currently enrolled in an accredited academic institution in pursuit of at least a high school diploma or a college degree program.
2. Each applicant should be between the ages of 16 to 25. Applicant must be age 16 at the time of submission of their application.
3. Each applicant should have at least a 3.0 grade point average.
4. Each applicant should be a resident of San Diego County.
5. Each applicant should be a US citizen or permanent resident, who is legal permitted to work in the United States.
6. Previous APAC Summer Interns are welcome to re-apply only once. Previous APAC Summer Interns must submit a new original essay and complete a new application.

Guidelines

1. A completed application will consist of:
 - a. Completed and signed application form
 - b. Current school transcript
 - c. Submit a 2-3 page personal narrative, double spaced, and in 12 font type.
 - d. Copy of proof of US citizenship or permanent residency
2. A completed application must be submitted or postmarked by **3pm PST of February 28, 2026**.
3. The completed application should be emailed to info@apacsd.org cc Natasha Wong.
4. The completed application can also be mailed directly to:

APAC Summer Internship Program c/o Natasha Wong
5075 Ruffin Road, Suite A
San Diego, CA 92123

Additional Requirements

1. The APAC summer interns will be selected by the APAC Summer Internship committee. All decisions of the APAC Summer Internship Committee will be final.
2. APAC reserves the right to change the guidelines of the summer internship program.
3. Acceptance into a summer internship is **ultimately at the discretion of hiring employer**.
4. Summer interns must complete an exit interview with an APAC board member.
5. Summer interns are also required to submit a 1-2 minute video testimonial and a quote about their experience. Their video and their quote will become property of APAC.
6. At the completion of the summer internship program, the intern will receive a certificate and a stipend of \$2,000 from APAC.
7. In the event the intern does not complete their internship for the full term or the intern discontinues their course of study, their entire stipend will be forfeited. The intern is responsible for notifying APAC of withdrawal of their application or their internship.

Essay

Please describe:

1. Give an introduction of yourself and your background.
2. Why would you like to participate in the APAC Summer Internship program?
3. Please describe your level of involvement in the San Diego or your school community.
4. How would the APAC Summer Internship help you in your future career plans?

Frequently Asked Questions

1. *What internships are available?*

In general, our internships have historically been with different elected officials who work in the federal, state, and local levels. We have also had interns selected to work with governmental legal departments and with community non-profit organizations.

2. *How long am I expected to work in the summer internship?*

Whether you work part-time, full-time, 2 months or 3 months, if you are selected for an internship, you will coordinate your work schedule with your contact person at the office directly. Typically, interns commit at least 2 months part time for the summer. All interns are expected to refrain from vacations during the duration of their summer internship.

3. *Why do I need to complete additional forms at the organization that I was referred to intern?*

Because summer interns will have access to private and sometimes, information requiring a security clearance, it is very common for our interns to also need to complete employment forms and/or pass a security clearance relevant to their job level.

If you have any further questions, please feel free to contact us at info@apacsd.org. Please write in your email heading: "Question – 2026 APAC Summer Internship."